

## **OPERATIONS OFFICER**

### **No of Positions :**

- a) Instrumentation: 01
- b) Mechanical : 01

### **Preferred Skill Sets :**

1. **Mechanical** : Exposure / Experience in Pipeline , Plant piping codes and standards, all types of Valves and its maintenance, Strainers , Filters , Rotary equipment such as pumps , fans , VFDs , Vibration monitoring, lub-systems , cooling towers, HVAC, firewater systems, Diesel Generators, Overhead Cranes Fire & Safety equipment and devices etc.,
2. **Instrumentation** : Exposure/ Experience in PLC (Safety & Process), Pipeline SCADA, Telecom, OFC, Maintenance and calibration of PTs, TTs, FTs, Coriolis Mass Flow Meters, Gas/ Flame/ Smoke Detectors etc. Candidate shall be capable of Interpretation P&IDs, Understanding/troubleshooting of PLC logic systems and pump operating sequences.

### **Duties and Responsibilities**

1. Responsible for cross country pipeline operation for transfer of LPG as per the standard operating practices
2. Shall be responsible for adhering and implementing the safety standards prescribed
3. Shall be responsible for assurance of Quality in pipeline operation
4. Shall be participant in all safety and operational audits
5. Shall prepare and submit the operation budget for sanction at the appropriate level
6. Shall be prepared for multi-tasking as per the requirements of the job
7. Shall be responsible for the preparation of various documents and reports relevant for the job
8. Shall be responsible for carrying out the timely maintenance of the facilities for seamless and safe operation

### **Skills and Qualifications**

1. Candidates shall be a holder of minimum Bachelor Degree(full-time) in Electrical & Instrumentation/Electronics & Instrumentation/Control & Instrumentation/Electronics & Communications, Mechanical Engineering from a reputed University with minimum aggregate of 60 % marks.
2. Candidates shall be a good team player and have the required passion to learn , drive and excel in his line of activities in the assigned jobs
3. Candidates shall have good communication skills in local language, Hindi or English
4. Candidates having experience in any of the pipeline operations or related fields in any hydrocarbon plants shall be desirable.

5. Candidates shall be prepared to work in day and night shifts and for extended hours based on operational requirements across the locations of the company
6. Candidate shall be willing to relocate or travel to any of the terminal locations as assigned by the company in its area of operations between Kochi and Salem.
7. Candidates shall be medically fit and employable for the job and shall go through a complete medical examination before employment

### **Remuneration**

CTC of Rs.5 Lakh per annum

### **General conditions**

1. Only Indian Nationals needs to apply.
2. The placement will be on permanent basis with a probation period of one year.
3. Mere conformity to the job requirements will not entitle a candidate to be called for interview. Management reserves the right to reject the application without assigning any reason, to increase/decrease the number of posts depending on the requirement, raise the Standard of Specifications to restrict the number of candidates to be called for interview.
4. Age of the candidate shall not be more than 30 years as on the date of advertisement of vacancy.
5. The original documents/certificates/testimonials in proof of Age (Only SSLC/SSC Certificate will be admitted as proof of age), qualification, and experience, as mentioned/enclosed in the application shall be produced at the time of interview for verification. In case of failure to produce the original testimonials/certificates as mentioned in the application for verification while attending the interview, the candidate will not be allowed to appear for the interview.
6. Candidates shall be subjected to medical examination prior to their appointment.
7. No correspondence will be entertained with the candidates not selected for interview.
8. Incomplete application or applications not in the prescribed format will be rejected and no correspondence in this regard will be entertained.
9. Management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement.
10. Management will not be responsible for delayed receipt/non-receipt of applications.
11. The decision of Management regarding selection will be final.

### **Selection Procedure**

Eligible candidates shall undergo a written test followed by Group discussion and personal interview at Kochi, to complete the selection process. Instructions regarding interview will be intimated to the short-listed candidates individually.

**Bond**

The selected candidates will be required to execute a Service Indemnity Bond undertaking to serve KSPPL for a minimum period of 3 years or to pay KSPPL a sum equivalent to six months basic pay in case the candidate leaves KSPPL before completion of 3 years of active service.

**How to apply**

Complete CV/RESUME with recent photo attached along with a set of relevant copies of certificates self-attested along with the proof of Age and Identity shall be sent in a sealed envelope, marking as “APPLICATION FOR THE POST OF OPERATION OFFICER” so as to reach the following address on or before 23<sup>rd</sup> November 2022 OR to email: [selvam@ksppl.com](mailto:selvam@ksppl.com)

No communication otherwise, whatsoever, shall be entertained by the company. Indulgence of any such activity may lead to rejection of the candidature.

**THE HR MANAGER****KOCHI SALEM PIPELINE PRIVATE LIMITED****MALAYIL MAJESTY BUILDINGS, ROOM NO. 174 G,****2<sup>nd</sup> FLOOR, TRIPPUNITHURA, ERNAKULAM-682301, KERALA****Tel . 0484- 2784055, E mail. selvam@ksppl.com****STATEMENT OF DOCUMENTS ENCLOSED TO THE UPDATED REUME/CV****ALL DOCUMENTS TO BE SELF ATTESTED**

<b>Sl. No</b>	<b>Documents Enclosed</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>
1)	Proof of Date of Birth (SSLC/ Matriculation Marks Card)			
2)	Degree /Master Degree Marks Card (Semester wise/ Year wise)			
3)	Degree /Master Degree Certificate			
4)	Other Qualifications if Any (Pl. Specify)			
5)	Post Qualification Experience Certificate(s)			